

De Aston School Recruitment Monitoring Form

The information supplied on this form is strictly confidential and does not form part of your application. This page will be removed from your application form and the information will not be taken into account when making the appointment.

The information you provide will be handled and stored in accordance with the Data Protection Act 1998.

De Aston School welcomes applications for employment from all sections of the community. It is a fundamental principle of our policies that all people are equally valued regardless of their gender, age, disability, race, ethnic origin, language, religion or sexual orientation. The aim of our policies is to ensure that the School's employment practices do not allow unfair discrimination and to promote equality of opportunity for all.

To help us meet this commitment, we hope that you will assist us in monitoring the recruitment process by completing this form. Only by collecting the information provided on this form can we progressively assess our performance and identify where improvements should be made.

Please fill in all sections in black ink

Post Title	<input type="text"/>		
Post Reference	<input type="text"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Surname	<input type="text"/>	Age I am	<input type="checkbox"/> Under 21
First Names	<input type="text"/>	<input type="checkbox"/> 21 – 30	<input type="checkbox"/> 51 - 60
Nationality	<input type="text"/>	<input type="checkbox"/> 31 - 40	<input type="checkbox"/> 60 - 64
		<input type="checkbox"/> 41 - 50	<input type="checkbox"/> 65 or over
Present situation , are you currently employed by De Aston School ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Vacancy

I heard about this vacancy through:
Please give one answer only.

- Internal notice board/bulletin
- Job Centre
- Local Newspaper*
- National Newspaper*
- Linceline
- School website
- Other*

*Please specify

Religion

If you feel the choices below do not provide a suitable option, please write how you would describe your religion.

- Christian
- Hindu
- Sikh
- Buddhist
- Judaism
- None
- Muslim
- Other*

*Please specify

Ethnic origin

The following categories are recommended by the Commission for Racial Equality. If you feel the choices do not provide a suitable option, please write how you would describe your ethnic origin.

(a) White

- British
 Irish
 Any other white background

(c) Asian or Asian British

- Indian
 Pakistani
 Bangladeshi
 Any other Asian background

(e) Chinese or other ethnic group

- Chinese
 Any Other

(b) Mixed

- White and Black Caribbean
 White and Black African
 White and Asian
 Any other mixed background

(d) Black or black British

- Caribbean
 African
 Any other black background

If you have ticked one of the 'any other' boxes, please describe your ethnic origin below.

Disability

Do you have a disability?

Yes

No

Definition of Disability

The Disability Discrimination Act 1995 (update 2005) defines disability as follows:

A person has a disability if he/she has a physical or mental impairment which has a substantial and long term effect on his/her ability to carry out normal day to day activities.

According to the Act, a disabled person is currently someone who:

- Has a physical or mental impairment
- The impairment has an adverse and substantial effect on his or her ability to carry out normal day to day activities
- The effect of the impairment is long term

Examples of conditions covered include:

- Physical impairments: diabetes; epilepsy; multiple sclerosis; cancer; cerebral palsy; heart disease
- Mental impairments: schizophrenia; dyslexia; bi-polar disorder; learning difficulties
- Progressive conditions: cancer; multiple sclerosis; muscular dystrophy; HIV infection

Sensory impairments, such as blindness, having partial sight or hearing loss are also included within 'physical and mental impairments'.

Signature

Date

For office use only

- Shortlisted Appointed